ADD/DROP RECORD
REQUIRED

This form (or similar form) must be maintained for Audit and Retention.

District: _____ School Year: _____

Building: _____ Grade: _____ Last Count: _____

Effective Date	Student's Name Transferred In	Student's Name Transferred Out	District Sending	District Receiving	Grade	Sex M/F	Transfer		Current Count
							In	Out	
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									