

# PART-TIME PUPILS

NOTE: This form should not be used for nonpublic part-time pupils, home-schooled pupils or cooperative education pupils.

District: \_\_\_\_\_

School Year: \_\_\_\_\_

Building: \_\_\_\_\_

Count Date:  Fall  Spring

**INSTRUCTIONS:** Complete for all part-time pupils reported for pro rata FTE membership.

Pupil Name	Grade	Enrolled in 2 or more Districts?*		Annual Hours of Instruction at this District	FTE Denominator	Pro Rata FTE Membership Reported
		Y/N	Which Districts?			
1.					1,098	
2.					1,098	
3.					1,098	
4.					1,098	
5.					1,098	
6.					1,098	
7.					1,098	
8.					1,098	
9.					1,098	
10.					1,098	
11.					1,098	
12.					1,098	
13.					1,098	
14.					1,098	
15.					1,098	
16.					1,098	
17.					1,098	
18.					1,098	
19.					1,098	
20.					1,098	
* If student is half-time or less, no release form is needed from resident district. TOTAL						

*I certify that this is a true and accurate list of part-time pupils reported for pro rata FTE membership.*

Authorized Representative's Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_