



Curriculum Council September 15, 2009 Meeting Minutes

Present: Roger Anderson, Jill Bialek, Christine Beardsley, Shawn Bishop, Molly Bruzewski, Tom Caldwell, Mike Dewey, Anne Doriean, Brian Johnson, Sandy Miner, Scott Reynolds, Kim Prime, Rhonda Provoast, Allen Pauly, Randy Schantz, Beverly Skinner, Doug Trombley, Don Vernon, Mike Vieau Lisa Zettle

Absent: Jamie Cain, Terie Elbers, Linda Engelhardt, Michael Knoff, Dave McCloy, Jennifer Parrish, Pam Sook, Jan Sopczynski, Chad Zeien

1. **Welcome New Members** – Christine Beardsley from Oscoda Schools and Beverly Skinner from Standish Sterling Schools were welcomed to Curriculum Council. Christine is the Superintendent of Oscoda Schools and Beverly will be replacing Roger Anderson who is retiring September 30 as Curriculum Director of Standish-Sterling Schools.
2. **BAISD Website** – Curriculum Council agendas, meeting minutes, and related links will be available on the Bay-Arenac ISD website under the following link <http://www.baisd.net/curriculum/administratoropportunities>.
3. **Support of Pearson Benchmark Implementation** – Darcy McMahon and Christine Brillhart with Met4 Inc., were introduced as outreach coaches for the Pearson Assessment product. Bay-Arenac has contracted with them for 50 days during 09-10. If you are in need of training in your district, help with adding test questions to the data bank, or uploading assessments into the system, please contact Lisa Zettle at zettlel@baisd.net to set up dates and times. She will coordinate with Meta4.
4. **Follow-up on Identifying Priorities as a Council for 09-10** – Council members met in groups by county to further identify priorities for the 2009-2010 school year. Deb Dunbar will provide a list of those responses at the October meeting.

Bay County

- Walkthrough Training - Having principals know what quality instruction is so they have a focus and know why are they are doing it. resources – people within the district – different types of walkthroughs, curriculum, instructional practices, and evaluation walkthroughs
- Quality Instructional Strategies – resources Schmoker, Great Expectations,
- Assessment – grading –teachers understand the importance grades, assessment, need end of course tests.
- MMC requirements for 2011 beyond – this is the benchmark year, prior years shouldn't count

Arenac County

- Walkthrough Training
- Evaluation Training – everyone has a different evaluation process by building, resources - Stages Evaluation Training, Jerry Jennings – MASA, Kim Prime

- Quality Instructional Strategies – resources – CMU center of educational excellence, more follow up with differentiated instruction from last year.
- Assessment – Grading -more focus on backward design – resource Molly Bruzewski
- MMC requirements for 2011 beyond

Iosco County

- Walkthrough Training
- Evaluation Training – everyone has a different evaluation process
- Quality Instructional Strategies
- Assessment – grading – no difference on males and females on MEAP, but girls outnumber boys on awards 4 to 1.
- MMC requirements for 2011 beyond

5. Follow-up on our own professional development priorities during 09-10 – Council was asked what they saw as their own personal professional development needs during the 09-10 school year. The following is a list of responses.

- Cutting edge technology training for administrators
- Assistance with budgets and managing
- Learning more about assessments and how to use data (assessment literacy)
- Constant flow of information on what is new
- Book Study
- Evaluation training for administrators, be able to go into the classroom and evaluate
- Walk through training

6. Professional Development -

- Fall 09 highlights – A copy of the Bay-Arenac ISD Fall 2009 Professional Development book was distributed and reviewed. Copies will be sent to all buildings this week for School Secretary to distribute to all staff.
- Working groups were formed in the following areas – featured speakers, breakout sessions, unique groups, special touches – food to brainstorm ideas for the February 1 professional development day.
 - Featured Speaker – Deb Walstrom – “Strategies for High Student Achievement”
 - Kickoff - Wave Length Productions or something like that
 - Breakout Sessions –
 - a. Facilitating meetings (Nancy Colflesh)
 - b. Backward design
 - c. Quill – Special Ed
 - d. Differentiated Instruction
 - e. Web tools and online learning
 - f. Great Expectations
 - g. Mark Dressel – Writing for ACT
 - h. 6 traits
 - i. Writer from SVSU
 - j. Assessment for learning
 - k. Motivational topics – motivating students/teachers
 - l. PLCs getting started.

7. Title II Data Initiatives Grant -

- Bay-Arenac ISD will partner with Saginaw ISD and Iosco ISD to submit a regional proposal for the Title IID – Data Initiatives Grant. If awarded, it would assist districts in future costs for Pinnacle or Pearson Benchmark. To learn more about the grant, visit <http://techplan.org>.

8. Curriculum -

- **Updates for the year ahead** – Molly is working on Math and English alignment as determined by Curriculum Council. Please contact Molly to schedule this alignment in your district.
 - **PE Assessment Work**– common pacing guides have been completed. These documents will be on the BAISD website beginning in October. A written test out option has been created by two teachers at Bay City Central. It will be placed on the Pearson Assessment System for all to use.
 - **Curriculum Class** – Molly’s goal is to have each district identify one or two people in each district’s curriculum group that would work along side her to be the “Curriculum Chief” in their district.
 - **HSCE Updates** – MDE will be releasing a document entitled “Expectations for the Success with the Michigan Merit Exam.” This document will assist schools in preparing students for success on the Michigan Merit Exam.
 - **Biology opportunity with GIRESD** – Gratiot-Isabella is hosting a workshop called, “Building quality assessments: High School Biology”, please visit www.giresd.net for more information.
 - **Assessment Coach Training** – MDE is forming a collaborative to look at formative assessments and grading systems. Molly is looking to create a team from the Bay-Arenac ISD region that will participate in this collaboration. If interested, please contact Molly at bruzewskim@baisd.net.
 - **AYP Alerts** – Molly distributed a list of BAISD Public School Districts and where they are in the AYP process.
 - **Health Updates** – A health, drug and safety education update was distributed. A vita sheet on Jim Menapace, the new school safety consultant through the Readiness and Emergency Management for Schools (REMS) grant was distributed.

9. Data Warehouse/Assessment System –

- **Updates** - Lisa Zettle explained the updates/improvements that have been made to the data warehouse since the last Curriculum Council meeting. Training has begun for many districts; the usage of the system has greatly increased. Please contact Lisa at zettle@baisd.net if you would like to schedule training, or have any suggestions/questions about the warehouse.
- **Annual Report Information** – Lisa is working on a page to help districts with their annual reports. This page will include AYP, MEAP and count information.
- **Update Data for Student Success (D4SS)** – New additions have been added to the website. Please contact Lisa if you have any questions.

10. **Imagination Library** – There will be an Imagination Library Celebration at the DoubleTree Hotel on Thursday, October 29, 2009 at 7:30 a.m. Invitations will be mailed the first week of October.

11. **Green Schools Application** - A “Green Schools” application was distributed. Any school district that participates in at least ten of twenty listed energy savings and environmental activities is eligible to apply. Please contact Laura Ogar, Director of Bay County Environmental Affairs and Community Development at ogarl@baycounty.net or 989.895.4135 for further questions.

12. **Personnel Skilled in Technology** – In May 2009, the U.S. Department of Education made it mandatory for the MDE to collect and report four data elements on educational technology from LEAs, ISDs, and PSAs. One of these four elements requires districts to report whether or not their personnel is skilled in technology. Deb Dunbar distributed a sample Teacher Technology Assessment as one option of determining whether or not district staff is skilled in technology. This report is due in the Registry of Educational Personnel (REP) by December 1, 2009.

NEXT MEETING DATE: October 20, 2009 at 8:30 a.m.

Cc: Superintendents

Submitted By: Jill Bialek