



# Curriculum Council Meeting

## February 17, 2009

### Minutes

**Present:** Joan Anderson, Roger Anderson, Shawn Bishop, Molly Bruzewski, Deb Dunbar, Linda Engelhardt, Darren Kroczaleski, Gary Marchel, Dave McCloy, John Mertz, Allen Pauly, Pam Sook, Doug Trombley, Mike Vieau, Lisa Zettle.

**Absent:** Mike Dewey, Terie Elbers, Brian Johnson, Michael Knoff, Sandy Miner, Jennifer Parrish, Randy Schantz

1. **SVSU** – Dave McCloy gave an update from the SVSU Math Science Center. Highlights included the following:
  - a. K-7 Science Content Expectations Rollout – March 11<sup>th</sup>
    - Register on-line at [www.svsu.edu/mathsci-center/](http://www.svsu.edu/mathsci-center/)
    - Space is limited to 55 teachers; cost is \$25.00
    - Highlights: Updates K-7 science; review of the new documents; Science Builder vocabulary program; matching current documents to new documents.
  - b. Algebra for All Initiative
    - Federal money has been slated in the 2009-2010 budget to support Michigan's high expectations in mathematics through professional development both on-line and face-to-face.
  - c. High School Math and Science Assessment Project
    - Looking for item writers over the summer – more information to follow
  - d. Writing Across the Curriculum – Science
    - <http://www.michigan.gov/science>
2. **Curriculum-**
  - a. Sue Hoyle discussed an email that was sent by MDE to clarify the Michigan Merit Curriculum 4 year math requirements. The email will be forwarded to council members for their review.
  - b. **5 Year Curriculum Review Cycle** – A proposed 5 year curriculum review cycle was distributed and council discussed in small groups. Deb and Molly will review comments and adjust the proposed review cycle for Curriculum Council review in March. Comments/suggestions are as follows:
    - Science curriculum to begin in 2009-2010 with K-12 team
    - Technology – integrate technology standards into all curriculum areas
    - Review 8<sup>th</sup> grade Technology assessment
    - ELA – start the writing process with high school and work backward to MS/Elem
    - Review technology framework and organize according to new METS standards
    - World Languages – organize for K-12

\*A revised Curriculum Review Cycle is attached

- c. **Content Team Meetings** – The following is a schedule of proposed content team meetings in the core subject areas as well as the power standards team. This schedule could be adjusted upon review/adjustments of the 5 Year Curriculum Review Cycle. If you have not communicated your team members, please contact Jill Bialek at [bialekj@baisd.net](mailto:bialekj@baisd.net) as soon as possible.

Subject	Dates
Social Studies	<b>Train the trainer event:</b> Jan. 30, 2009 <b>Roll-out to districts:</b> Dates to be determined by district for Feb. - May
Physical Education	<b>Initial Meeting:</b> March 26 April 24, 2009 May 7, 2009 3-4 additional days in June
K-12 Science	<b>Will begin Fall 2009</b>
K-8 Mathematics	<b>Initial Meeting:</b> April 22 Group will determine follow up meeting dates to refresh K-8 math curriculum if needed.
Power Standards Discussions	<b>High School Science Meeting:</b> April 7 <b>High School Math Meeting:</b> April 22 <b>High School ELA Meeting:</b> May 6

- d. **Proposed Curriculum Plan for PE** – Pam Sook distributed the proposed physical education curriculum writing plan to council. BAISD to cover all costs except for 3 days of sub costs. If you have not submitted names of staff members who will be participating in the curriculum writing; please email Pam Sook at [sookp@baisd.net](mailto:sookp@baisd.net) as soon as possible.
- e. **Proposed Curriculum Plan for Science** – It was decided by council to wait and begin curriculum writing in fall of 2009. Council would like to see a K-12 group.
- f. **Social Studies** – The train-the-trainer event took place on January 30. In-district follow-up training is available. Please contact Molly for more information at 989.667.3280 or [bruzewskim@baisd.net](mailto:bruzewskim@baisd.net).
- g. **Plan for identifying Power Standards** – The power standard meetings dates are as listed above. The objective of the first meeting will be to discuss what teach team sees as the most important standards that they work with. Using their expertise along with Ottawa ISD and Kent ISD power standards, the teams will decide what will work for Bay-Arenac ISD. All work on BAISD HS Power Standards will be completed by the end of May.

h. **Personal Curriculum –**

- **News from MAISA** – The MAISA Instructional Leadership Committee has created a web resource to provide access to content to assist local districts implement the Michigan Merit Curriculum (MMC). An electronic file cabinet has been created to provide information about Power Standards, Assessments, Personal Curriculum, Cut Scores, and CTE Crosswalks.  
<http://gomaisa.org/resources/instructionalresources/tabid/459/default.aspx>.
- **On Line Decision Tree Tool** – online road map for personal curriculum is being funded by MDE. The goal is to provide a standardized, easy to use product that can be used by districts to assist in planning and addressing personal curriculum requests. Visit [www.actpoint.com/MMCPC](http://www.actpoint.com/MMCPC) to preview this tool and register for bi-weekly webinars.
- **Meeting with Principals/Counselors on February 3** – Deb Dunbar and Brian Johnson facilitated a meeting with principals and counselors on the topic of Personal Curriculum. Comments and suggestions from the meeting were distributed.
- **Personal Curriculum Consultant Coach** – As a result of discussions with principals and counselors, Bay-Arenac ISD has contracted with Salle O’Neill, a retired High School Counselor from Essexville-Hampton Schools for 25 days this school year. [salle.oneill@gmail.com](mailto:salle.oneill@gmail.com) Her tasks will include:
  - Meet with PC working group to finalize decisions on regional materials, cut scores, training dates
  - Research, finalize regional packets, CDs, parent brochure, posting to web site
  - Develop and conduct training for counselors and PC representatives
  - Serve as PC coach/presenter and as need at local level

i. **Cut Scores** – The topic of cut scores was discussed. What is our definition of percent proficient? Is it percent proficient on all standards? Or percent proficient on our Power Standards? The MAISA website on cut scores was viewed to examine what other districts have posted. A discussion was held in small groups. Compiled comments from working session during the meeting:

- There are a lot of “ifs” involved and still some unanswered questions
- We need to keep working at consensus region-wide.
- Bottom line – cut score needs to be 60% of all standards. Do not use 60% of Power Standards.
- How will we keep track of which standards students are meeting and which ones they are not?
- Personal Curriculum Students – 60% of the expectations – they must get a D- in order to pass.
- In ELA there are items that are not assessable through paper pencil – but they are assessable by demonstration. Do we count these, and how?

**Next step here:** Personal Curriculum working group will reconvene to address issues so that the regional materials and initial training with counselors/PC team members can be completed.

3. **Data Warehouse** – The Fall 2008 MEAP data has been loaded into the warehouse for those districts that have given Lisa MEAP passwords. If you have any specific questions/needs

regarding the warehouse, please contact Lisa Zettle at [zettl@baisd.net](mailto:zettl@baisd.net). Data warehouse updates include the following:

- Added grade level to the cycle button on the Letter Grade Distribution screen so 10<sup>th</sup> and 11<sup>th</sup> graders can be compared because of the new Michigan Merit Curriculum requirements.
- Added Teacher Name to the cycle button on the attendance by demographic screen so that you can compare teachers teaching the same course to determine whether attendance is a factor on classroom performance
- Added demographics group count to the home tab so that we have a chart that can be used to analyze the demographic data based on selection.
- The color scheme on the MEAP charts has been updated so that they are consistent.
- Year over year MEAP comparison chart was updated so that is it easier to read.
- Student profile was updated to show attendance, grades and MEAP scores of an individual student.
- Selecting multiple years will show the students history including attendance, grades and MEAP scores.
- **Assessment System** – The Pearson order has been placed. Training dates are yet to be scheduled. How would you like the rollout to happen in your district? Please think about who your key contact people will be. Information will be coming shortly from Pearson about next steps.

4. **MDE/NCA School Improvement** – MDE is introducing MI SAS (Michigan School Accreditation System) and information may be found at [www.michigan.gov/mi-sas](http://www.michigan.gov/mi-sas). Instead of receiving one letter grade in the future, a dashboard of data will be provided along with accreditation status. . Deb Dunbar will forward an email received by your superintendents regarding this new procedure and an opportunity for public input. There is also a video located at MI Streamnet ([www.mistreamnet.org](http://www.mistreamnet.org))

5. **Professional Development** –

- a. Michigan Mathematics Program Improvement Project (MMPI) - A list of registrants for the MMPI was distributed. Slots have been reserved for each district, so please have your representatives register by February 20. Slots will be assigned to those in “waiting” status if slots are still available at the end of the day on Friday, February 20.
- b. Bay-Arenac counselors have requested that the Oakland ISD Career Education/Technology training and materials be scheduled here at BAISD. Deb has followed up and the training will be held April 22 and 23. A flyer with complete information will be available shortly and will be sent to all middle/high school counselors, principals, curriculum council member, CTE administrators.
- c. Great Expectations – BAISD will be hosting an optional summer course on August 10-13 for three credits called Great Expectations. Great Expectations is a teaching methodology that is based on 6 tenets and 17 classroom practices which represent much of what the current educational literature suggests is “best practices” of good teaching. Watch for more information to come. A brochure was handed out. Available from Molly. August 10-13. Great Expectations addresses many of the needs expressed by Bay-Arenac teachers in our Fall 2008 survey.

**NEXT MEETING DATE: March 18, 2009 at 8:30 a.m.**

cc: Superintendents

Submitted By: Jill Bialek